

**ORNCC BOARD OF DIRECTORS  
MINUTES  
APRIL 7, 2013 MEETING, SALEM, OR**

Present: Gary Baran, Steve Blechman, Sally Marie, Louis Velarde  
Guest: Tim Buckley (for first hour)

1. The meeting was called to order at 10:15 am, followed by a check in and expressions of gratitude to Tim and Elaine for making their home available for our meeting.
  
2. Review, update plan for September 7<sup>th</sup> event: We have reserved Minto-Brown Park in Salem from 9am to 5pm. (The fee for this is \$225 plus possibly an additional fee for amplification.) Event begins officially at 10 am. We will encourage people to bring bikes, and we could ride together at end of day; ice cream cones in afternoon. Selene Aitkens has agreed to lead the Open Space format for the day. As an alternative to a white board we could use a clothesline plus clips for displaying options. BYO food and liquids, including water, and lawn/folding chairs, blankets. At least 15 picnic tables available. No charge and no pre- registration, donations invited, material sales. Publicity: initial announcement, reminder one month out and one week out. Post notice on website more detailed than current posting. One morning and one afternoon break out session period. Half hour community “buzz” (announcement, etc.) after lunch. Steve will create letter about event, including rough draft of schedule, and include in this a request for volunteers to get ice cream, provide sound system (mic and amplifier), coordinate clean up (including having boxes available for recycling of cans and bottles), and to help with material sales (our continuing liquidation sale). (Gary will ask Joe to bring educational materials he has.). We will need a couple of signs (NVC plus an arrow) and someone to post them. ***When it is ready, Gary will email Sarah Payton the announcement about the event for including in newsletters she sends out. Gary also agreed to draft a feedback form for use at the event. Steve agreed to contact Steve Solomon, person who signed up under outreach and promotion, to ask if he’d help with the September event.***
  
3. Action items from prior meetings:
  - a. *Gary agreed to provide, before the April board meeting, a brief description of Open Space Technology (OST) that could be included in announcements to the network about the gathering. DONE Sally agreed to draft a letter to trainers within the next 10 days, which she will then send to the other board members for editing/approval, before sending it to the trainers. DONE **Immediately following the April meeting, Steve will draft a letter to the network about the gathering, including information about registration.** Steve may ask Tim Buckley to take on responsibility for on site logistics and Selene Aitken to facilitate the Open Space forum. DONE Sally will contact Selene about this after we have the letter about OST done. DONE Steve mentioned that in order for the event to have an amplified sound system will require a permit and a fee (possibly \$50). Sally will try to check out the site to see if this is needed and, if so, whether more than one sound system is needed. DONE.*
  - b. **Website Development:** *Sally agreed to contact Judy Rintoul to get Adam Dopkin's contact information DONE so we can connect with him directly. **Louis agreed to connect with Craig Hennecke and Adam Dopkin about the website, listen to their***

*ideas, and bring his feedback (including cost estimates for work that could be done) to the April 7th board meeting. He will also see if Adam can join that meeting via Skype and if so, will get Adam's Skype address. Board members agreed to make a list of what we would want on the website. NOT YET DONE Louis will see if he can find a room in Portland with a projector set up that will enable us to look at various websites on a large screen. NOT YET DONE Louis agreed to ask Adam if our having an improved website could be used effectively to facilitate sharing this kind of information. NOT YET DONE*

- c. *Craig agreed to provide board members with a draft application form for funding requests to ORNCC, based on the policy adopted in at the November 2012 meeting, and to provide this draft by the Feb 17<sup>th</sup> meeting. DONE*
- d. *To facilitate a closer connection between the Board and Sarah Peyton, who edits ORNCC newsletters, Sally will invite her to attend the next Board meeting in Portland. DONE (Sarah is not available to attend the meeting but Sally will speak with her at another time.)*
- e. *Louis agreed to create an ORNCC policy archive by the May 19<sup>th</sup> meeting (now moved to June 2<sup>nd</sup>).*
- f. *Sally will email the people who signed up for the “NVC in Schools” group to give them the contact information of the others and to encourage them to create a work group around this topic, and invite them to request ORNCC to post notices on the website that could help the group achieve its goals. NOT DONE*
- g. *Each board member will review Craig’s recent email about the website and try to come up with a clear definition of our target population and how we can use the website to reach those people. NOT DONE (but included now in 6c below).*
- h. *Before the next Board meeting Sally will ask current Governing Council members Michael Dreiling and Lisa-Marie DiVincent if they would like the Board to vet nominations to the Board in the future. DONE*

**4. Treasurer’s report—comments/questions:** *Gary will look into how the treasurer’s report could reflect various contributions of materials and services that are not currently reported.* Gary agreed to let other board members know when he is paying invoices.

**5. Upcoming meeting schedule changes:** May 19<sup>th</sup> meeting changed to June 2<sup>nd</sup> in Yachats. June 30<sup>th</sup> changed to July 7<sup>th</sup> in Salem. August 11<sup>th</sup> meeting to be in Eugene. *Gary will ask Craig to make these changes on the website.*

#### **6. Old Business**

a. Discussion of response of GC members to board inquiry (see h above)—*Sally will draft, and following the next board meeting, will send a message to network recruiting new board members.*

b. Review of draft form (created by Craig) for funding requests to ORNCC: We want to make some changes, viz.:

- i. Begin with: Your name or organization’s name & contact information (first box); and include the following questions:
- ii. Please summarize your proposal and indicate any specific request you have to ORNCC for financial or other support.
- iii. Provide a brief history of your organization (or your interest in this project) (instead of mention of longevity of organization)

- iv. How would your project serve ORNCC's outreach to underserved populations?
- vi. How do you and/or your organization operate in alignment with the principles of NVC?
- vi. Explain how ORNCC's support will enhance your project.
- vii. In what way(s) will your project contribute to ORNCC's mission?
- viii. Are you aware of any potential conflict of interest issues related to your application for support from ORNCC?

***Sally and Gary will use these questions and ideas to revise the form and send it to Steve, who will give it to Craig for posting.***

- c. Follow up with Craig about parenting orgs and draft form letter to leaders of these orgs to see if they would be interested in NVC training. ***Sally agreed to draft a letter to people who signed up at the January event for NVC in schools to let them know that we regard them as a task force, we'd like them to meet, we welcome their ideas proposals, etc., we'd like them to keep Sally in the loop, consider possible training in schools, either locally or elsewhere, ORNCC would provide a trainer and funding support for that, we have a list of parent organizations they could access, Teach4Life, etc.***

## **7. New Business**

- a. Newsletter(s): We agreed that we would like to have one (electronic) newsletter going out on a monthly basis statewide. Local groups can submit to this by a certain date. ***Sally will speak with Sarah on Tuesday night primarily to express gratitude for what she is doing and to brainstorm. Sally will report back to the board after this and before discussing how John Abbe might help collect info from Eugene for including in the newsletter.***
- b. Review and respond to Craig's report about various website issues. ***Louis and Steve will connect with Craig about these issues before Louis speaks with Adam.*** One of the issues is if the problem posting practice groups can be quickly and inexpensively fixed, as an interim solution (i.e., not requiring major upgrade of the website). We envision a new website with various levels of security access to minimize the amount of time the webmaster has to devote to posting trainings and practice groups; a forum for dialogue; more content, etc. to facilitate connection.

## **8. Adjourn to June 2nd in Yachats.**

**Action items in bold and italics above (includes items from prior meetings that remain incomplete).**

**Respectfully submitted,  
Gary Baran, Secretary**