

ORNCC Board of Directors Meeting, Portland, OR,
January 15, 2012
Minutes

Present: Gary Baran, Steve Blechman, Sally Marie, Gray Moen, Chris Riehle, Judy Rintoul.

The meeting was called to order at 9:38 am followed by a moment of silence and check in.

Review of action items from December 10, 2011 meeting:

1. Chris and Judy agreed to send Gary their Skype addresses so Gary can initiate future Skype calls. (*Gary received Judy's Skype number but may not yet have Chris'. He will follow up with Chris.*)
2. Steve will let Craig know we would like to hire him to provide website maintenance for ORNCC, handling the web services for which Chuck Powers has been responsible during the last few years. Gray will attempt to speak with Chuck to facilitate this transition and to ask Chuck some other questions (e.g. about a template for board stationery, needed to change names on bank account, and how to cancel phone and voicemail service. *(Steve hired Craig to manage the website for ORNCC. Steve will forward Craig's email address to other board members. In process.)*)
3. The Board will request Chuck to cancel both the phone and the voicemail service as of January 1. *Done. (There is no longer a phone number for contacting ORNCC on our website. Chris will verify that funds are no longer being taken out of account for phone service.)*
4. Board members (including new board members) agreed to come to the January meeting prepared to present our vision and goals for the coming year and to consider finding a volunteer to facilitate a strategic planning session in the future. *(This was done under new business.)*
5. Judy agreed to explore further with OSU staff the possibility of creating an NVC conference at OSU and to report back to the board in January or February. *(Judy sent out some emails about this but hasn't yet found the right connection. She will report back again at our next meeting.)*
6. Chris and Steve will draft a letter to Fred Sly in response to his request for a relationship between ORNCC and OPP and they will send the draft to the rest of the board members for input. (After consensus about the text, the letter will be sent to Fred.) *Done. (Since Fred told board members that ORNCC is unable to be OPP's fiscal agent, because of a possible conflict of interest, this issue is now moot.)*
7. Steve will follow up on a plan for a gift for Chuck. *Done*

Old Business

1. Report from Gray about conversation with Chuck—ORNCC letterhead is included in the forms folders Chuck sent to Gary.

New Business

1. Welcome of New Board Members & Election of Board Officers
The following officers were elected unanimously: President: Steve Blechman, Vice President: Sally Marie; Treasurer: Chris Riehle; Secretary: Gary Baran.
2. The Board agreed to authorize adding Chris Riehle to the Umpqua bank account and to authorize him having a bank debit card, and to remove Chuck Powers from the account and debit card authorization (if Chuck has not already removed himself).
3. The Board authorized Chris to purchase QuickBooks for Nonprofits, spending no more than \$400. Chris agreed to do this ASAP and to send out receipts for 2011 donations.
4. Training for nonprofits board: The Board authorized spending up to \$100 per board member to get training for non-profit board members, for those who would like to do this. Judy, Sally and Chris expressed an interest in doing this.
5. The Board agreed to the following meeting schedule for the remainder of 2012:

February 19, Sunday, 4-6 pm, via Skype
March 25, Sunday, 10-4, Eugene
April 22, Sunday, 4-6pm, via Skype
May 20, Sunday, 10-4, Portland
June 24, Sunday, 4-6, via Skype
August 4, Saturday, 10-4, Corvallis
September 16, Sunday, 4-6pm via Skype
October 7, Sunday, 10-4, Portland
November 11, Sunday, 4-6pm via Skype
December 8, Saturday, 10-4, Eugene
6. Review of NVC materials ORNCC owns and consideration of how we can more effectively sell these: The Board agreed to take up this topic when we do strategic planning. **Chris will check inventory with Joe Mitchell, Karen Booth, and Gary Baran, so we have accurate information for financial reports.**
7. ORNCC (Eugene) mailbox keys—Gary has one and has recently given the one Chuck had, and returned, to Sally.
8. Gary gave Chris treasurer records he got from Chuck Powers.

9. The Board adopted the following for policy for how we respond (as Board members) to inquiries, requests for training, etc. that come to our attention (e.g. via the ORNCC website):

Background (need for policy): Board members may have several roles within the NVC community. For example, a board member may also be an NVC trainer. If such a board member receives an inquiry about training from a member of the public the board member may be interested in offering training to that inquirer; but to do so without letting the inquirer know of the various options would conflict with the board member's primary responsibility to serve the larger community, including those others who offer NVC training in our region. The following policy is intended to provide guidelines for how a board member responds to such an inquiry.

*The board member will speak with the inquirer to get a general idea of the relevant needs and inform the inquirer that there is considerable diversity with regard to those who offer NVC training: specifically, that

- (a) some trainers are certified by CNVC (website: www.cnvc.org), many who offer training are not certified although may be candidates for certification;
- (b) that some trainers only offer training for a fee, some offer training at no cost, and some offer both, and that fees vary, sometimes widely;
- (c) that some have considerable experience with certain populations (e.g. educators, prisoners, etc.); and
- (d) that there is no such thing as standard training (i.e. one size doesn't fit all).

*The board member will advise the inquirer to check out the CNVC website (www.cnvc.org) for information about certified trainers, to read information about trainers posted on the ORNCC website (orncc.net), to connect with those trainers that the inquirer thinks might be able to meet his or her needs, and that the decision to hire or work with any trainer is the inquirer's—that is, that ORNCC board members are not going to make any recommendations about any of this.

*If the board member who receives this inquiry is interested in offering the training desired, the board member may let the inquirer know that, but also pass along the above information.

Judy agreed to rewrite this policy to make it more in alignment with NVC.

- 10. Sharing of our vision and goals for 2012 and discussion about finding a volunteer to assist us in strategic planning:** Gray reported that Arnie Winkler, the training director of NW Public Power Corporation and who has worked for Pacificore facilitating continuous improvement efforts, agreed to help the ORNCC Board do strategic planning. **Gray agreed to speak with Arnie about what foundational work he would suggest we do before we have such a session and how much time he would suggest for the session, and explore possibilities for scheduling such a session.** The Board spent some time sharing visions and brainstorming about what we might want to do as an organization. **Board members agreed to**

send ideas about possibilities to Gary, who will compile them into one list to be shared before the next meeting.

Check out and adjourn (1 pm)

Respectfully submitted,
Gary Baran, Secretary

Action items in bold above.