

ORNCC Board of Directors Meeting, Portland, Oregon, September 18, 2011
Minutes

Present: Gary Baran, Steve Blechman, Sally Marie, Chuck Powers

Absent: Gray Moen

Guests: Kristin Reynolds, Judy Rintoul

The meeting began at 10:17 pm with a few minutes of silence and remembrance, followed by a check in.

Review of action items from July meeting:

1. *Sally agreed to send Fred a written expression of our appreciation for his service on the board. Sally sent him a card.*
2. *Steve agreed to contact Gray about his absence from the Board meeting. Steve had a talk with Gray about this and reported that Gray is facilitating an NVC class at OSCI.*
3. *The board agreed that the treasurer will send to the board president information about all donations (including donor contact information) to ORNCC as donations come in; and the board president will send thank you letters to donors in a timely manner. The treasurer will check with project coordinators to see if they also want to send such letters; if so, the treasurer will send the relevant donor information to them in a timely manner. Done.*
4. *Steve will send the revised letter inviting nominations to the board (and including the three questions candidates are asked to answer) to all board members and Chuck will post it to ORNCC's email list. Done. Three people have responded to this invitation.*
5. *We agreed to create a plan for our next telephone meeting (logistics issues re. Skype, etc.) and to have this become an old business item for the meeting in September in Portland. (See below under Old Business.) See item 1 below under Old Business.*
6. *Chuck agreed to begin reviewing (website) calendar applications and to send information about this to board members prior to the September board meeting. Not done. Chuck has had other priorities to deal with. This might be done as part of an website update. We agreed to discuss this further as old business.*
7. *Gary will apply for a debit card for himself associated with the ORNCC bank account. Done*
8. *Board members agreed to review OPP's contract with ORNCC prior to our next meeting. Done.*
9. *The ORNCC board is requesting that at least one OPP steering committee member also be an ORNCC board member who will function as a liaison, providing project reports to the ORNCC board, including providing suggested content about the project for the ORNCC website. Sally agreed to take this request to the next OPP steering committee meeting and to report back to the Board about this. This is moot because there is no longer a steering committee.*

10. *The Board agreed to have Chuck send a draft email (by 8-4-11) to the Board (for review) to open a dialogue with Jean and Sura about the possibility of ORNCC sponsoring a Teach4Life training in 2012. Some work has been done around this by Chuck and Tim Buckley, focusing on a marketing plan which could be used for a training by Jean and Sura or possibly by ORNCC for other trainings. Chuck and Tim, with the support of the Board, will continue to work on producing a rough draft of a strategic marketing plan for sponsoring trainings, and Jean and Sura will be invited to contribute to this plan.*
11. *Gary agreed to notify CNVC that we have decided not to take on hosting an IIT in 2012 but may be interested in doing so in 2013. Done.*

Treasurer's report

The treasurer said he would report at the October meeting.

Old Business:

1. Planning for next board phone meeting (October 16, via Skype): For now, we agree to continue to try to meet via Skype, tentatively changing the meeting to 3-5 pm on Sunday, October 23 so Steve can take part. Board members agreed to confirm if this will work or not; and Judy said she would like to join on the call, which Chuck will initiate. The November meeting in Eugene was changed to Sunday Nov 13th. Steve will call Gray to notify him about this. If Skype fails, as an emergency backup plan, we will use a conference call system number that Judy will request from Tim and (if he provides the number) forward to a board member.
2. Website Calendar issue from (6) above. We agreed to discuss this as part of a website update discussion at our in person November meeting. Board members are encouraged to come up with ideas for how they would like to see the website revised.

New Business:

1. Scheduling January 2012 Board meeting date: The Board agreed to do this during the November meeting.
2. Update on nominations for ORNCC Board: Two of the people who have been nominated have responded to the questions, which have been forwarded to Sally, who is the liaison to the Governing Council.
3. ORNCC voicemail account: Chuck will review expenses associated with this service, review options for voicemail service, and report back with options by the October meeting. Gary will continue to check messages periodically.
4. Discussion of charging (\$5) for website listings: As an alternative, Gary will draft a letter soliciting donations from those who post trainings and practice groups on the website. He will send the draft letter to the Board members for feedback (suggestions for editing), and it will go out in October to trainers and practice group leaders.

5. We discussed pros and cons of a proposal to change the term on ORNCC board from one to two years. Gary agreed to contact the Governing Council members to see what they think about this idea.
6. Board member relationships with each other and with others in network: Board members reaffirmed their commitment to the NVC process for communication and agreed that phone or in person connection is better than email in dealing with emotionally loaded situations. Chuck will give Gary the passwords for the website so we have greater redundancy in administration. We agreed that all of us share the responsibility for maintaining the quality of our connection.
7. We discussed the status of OPP and the relationship between ORNCC and OPP and explored various aspects of this matter without coming to any agreements about next steps, although we agreed we would like to see NVC training continue to be offered in Oregon and SW Washington prisons. We expect this to be an ongoing topic of discussion.

Check out (needs met and unmet) and adjourned at 4:10 pm.

**Respectfully Submitted,
Gary Baran, Secretary**