

ORNCC Board of Directors Meeting Minutes  
7-30-11, Eugene, OR

Present: Gary Baran, Steve Blechman, Sally Marie, Chuck Powers

The meeting was called to order at 10:15 am followed by a remembrance and check in.

ADMINISTRATIVE:

1. Gary was nominated and elected Board Secretary, replacing Fred Sly who had resigned from the Board.
2. Fred's resignation from the Board was discussed and appreciation was expressed for his contribution to expanding our realm of engagement. **Sally agreed to send Fred a written expression of our appreciation.**
3. **Steve agreed to contact Gray about his absence from the Board meeting.**

FOLLOW UP RE. ACTION ITEMS FROM MAY MEETING:

1. *Chuck will send Fred a report about donations (including a list of donors) early next week.* Done. **The board agreed that the treasurer will send to the board president information about all donations (including donor contact information) to ORNCC as donations come in; and the board president will send thank you letters to donors in a timely manner. The treasurer will check with project coordinators to see if they also want to send such letters; if so, the treasurer will send the relevant donor information to them in a timely manner.**
2. Re. possible IIT in Portland: *Gary agreed to draft a letter recruiting volunteers for this project.* Done. Fred will contact CNVC about available dates in 2012. Done.
3. Re. website concerns: *Chuck will change the drop date scheduling to be the day after the workshop.* Done. *Chuck will investigate calendar programs that can be integrated into the ORNCC and will send examples to board members.* Chuck reported this task is on indefinite hold because of his time limitations. *Chuck will also re-construct the home page to balance the program emphasis vs the other content of the homepage.* Chuck reported that this has not yet been done and that he sees a need for re-envisioning the website.
4. *Sally agreed to ask Tim Buckley to provide promotional expertise to ORNCC: first, a marketing plan for next year's Teach4Life, and advice about plan implementation.* Done. Sally reported that Tim is willing to help some but thinks that changes in marketing may reduce the value of what he can offer.
5. Re. new board members: *Chuck will retrieve and update the board nominating process, and Sally has agreed to become the new board/governing council liaison.* Done *Gary will update the last letter and send it to the board for comments.* Instead, Steve forwarded the old letter to Gary who edited it. **Steve will send the revised letter to all board members and Chuck will post it to ORNCC's email list.**
6. *Board members agreed to visit the ORNCC website and check our Facebook page.* Done.

TREASURER'S REPORT, INCLUDING REPORT ABOUT FUNDRAISING MATCHING FUND CHALLENGE, ETC. was sent via email. Chuck expressed some concern about our reduced account balance. A question was raised about whether we want or need to charge an administrative fee for processing donations to ORNCC sponsored projects. **We agreed to take up this topic at a future meeting.** Our matching fund raising program was successful, bringing in approximately \$4,000.

## OLD BUSINESS

1. Debriefing and healing time related to 2011 teach4life program, and discussion of the current situation. Chuck has had some follow up conversations on email with Jean and Sura and reported they seem to be open to working with us in the future.
2. Next step(s) re. Recruiting new 2012 board members; **Steve will forward the revised letter to Chuck who will post it, send it to email list, etc. Steve's letter will incorporate the three questions candidates are asked to answer, and Gary will send these questions to Steve.** Candidates will be asked to respond to Steve (via the ORNCC website), who will then forward the responses to Sally who will bundle them and send them to the governing council by the deadline of the time frame previously established.
3. Agreeing to a plan for next telephone meeting (logistics issues re. Skype, etc.). **We agreed to have this become an old business item for the meeting in September in Portland.**
4. Website revision: **Chuck will begin reviewing calendar applications and send information about this to board members prior to the September board meeting.** Other aspects of this revision will be deferred until other issues are addressed.

## NEW BUSINESS

1. The Board reviewed and approved agreement reached between Fred and Chuck regarding payment from ORNCC to OPP.
2. The Board reviewed the list of check-signers on the ORNCC bank account and agreed not to add additional signers. **Gary will apply for a debit card for himself.**
3. The Board discussed the possibility of ORNCC donating materials to CRCI library and agreed that we are in favor of donating materials but would like to respond to a clear request from someone speaking for OPP. Chuck noted that one task for a volunteer would be to survey public libraries to see what NVC materials are available, and perhaps find ways to provide more NVC materials in those venues.
4. **Board members agreed to review OPP's contract with ORNCC prior to our next meeting.** Chuck reported that OPP is now an Oregon not for profit organization and may, in a few years, qualify to become a 501c3 (federal) not for profit organization. What would we like the relationship with OPP to look like? Cooperative and collaborative, offering training and developing trainers. To facilitate connection and communication, and in the spirit of holocracy, the ORNCC board would like, and requests, that at least one OPP steering committee member also be an ORNCC board member who will function as a liaison, providing project reports to the ORNCC board, including providing suggested content about the project for the ORNCC website. **Sally agreed to take this request to the next OPP steering committee meeting and to report back to the Board about this.**
5. Envisioning visioning, volunteer development, and exploring IIT, Teach4Life, and other projects: The Board reviewed and discussed our current vision and mission statement (as posted on the ORNCC website). What did we learn from the recent Teach4 Life experience? Some of what we learned: instead of board members, rely on enthusiastic volunteers, perhaps offering some incentives such as scholarships or tuition reduction for future trainings; a firm deadline for possible cancellation if enrollment is insufficient to meet financial needs; more clearly spelled out roles and authority for decisions; time line to follow, including for marketing; volunteer coordinator; possibly paid staff; inspirational experience for volunteers. **The Board agreed to have Chuck send a draft email (by 8-4-11) to the Board (for review) to open a dialogue with Jean and Sura about the possibility of ORNCC sponsoring a Teach4Life training in 2012. Gary will notify**

**CNVC that we have decided not to take on hosting an IIT in 2012 but may be interested in doing so in 2013.**

The meeting adjourned at 4:00 pm, following a check out.

Respectfully Submitted,  
Gary Baran, Secretary

(Old action items in italics; new action items in boldface.)