

ORNCC Board of Directors Meeting Minutes  
December 19, 2010, Portland, OR

Board Members Present: Gary Baran, Steve Blechman, Chuck Powers, Fred Sly

Guests: Maggie Nock, Aiyana Lucas, Gray Moen, Mary Hansel, Pavanna Smith, Martyn Moore (some present for only part of the meeting).

The meeting was called to order at 10:18 am

1. Remembrance and Check in; introductions of those present
2. Approved of minutes from November 20, 2010 meeting (add Gary as Acting Secretary).
3. Action items
  - a. Fred will send a letter to Umpqua Bank requesting a copy of their board recruitment policies that he will send to the other board members. Not yet done.
  - b. Chuck will draft, and Steve will send, the Governing Council a request for minutes of its meeting in which it approves candidates for the Board. Done
  - c. Chuck will respond to Stuart's request for celebration of the addition of new board members. Done
  - d. Chuck will prepare code for the e-newsletter and website. Done

4. Old Business

Brief discussion re. e-newsletter. Any board member who is interested will review the newsletter header and footer and convey suggestions for change to Chuck. Fred will follow up to correct a caption of a photo on the website.

## 5. New Business

a. Preliminary discussion of meeting schedule for 2011. Fred provided his calendar for part of 2011 so we can take that into account and he announced he will not be available for a March meeting. All board members (including new members) will be asked to bring their scheduling calendars to the January meeting in Portland. Chuck will email minutes of this meeting to all board members and note this request.

b. Pavanna Smith—introduced herself and described her availability to work as a volunteer for ORNCC, paid by Seniors Make Sense. She agreed to check with that organization to see if she could work for ORNCC even though ORNCC does not have a physical office. Fred agreed to contact Seniors Make Sense to find out their requirements and to send this and their contract to the board. Pavanna will provide us with a resume, references, and a statement of what she is hoping to experience working for ORNCC.

c. Discussion of the possibility of ORNCC sponsoring a Teach4Life Educator's Institute 5-day training, June 20-24, 2011 in Portland area for any educators (following Portland Village School training). The Board is enthusiastic about this possibility. Fred will ask if Sura Hart and Jean Morrison are available to provide training during these dates and to get the facilitator's packet from them. Chuck agreed to coordinate the Board's role in this effort.

d. Strategy for orienting new Board members: Chuck will send new Board member manuals (including the bylaws) to all Board members before the next meeting, and will remind members that we will have a potluck lunch at the meeting. Steve will invite Stuart Watson (or Bryn Hazel) to come to the January board meeting to offer a brief history of the organization. We will schedule a discussion, at the January meeting, of the mission and structure of the organization. Steve will plan a ritual for welcoming members to the board.

6. Checked out/Adjourned at 3:40 pm

Respectfully submitted,  
Gary Baran, Acting Secretary