

Minutes of the ORNCC Board of Directors Meeting
Portland, OR, August 8, 2009

PRESENT: Gary Baran, Steve Blechman, Carol Placer, Chuck Powers

ABSENT: Selene Aitken (was on phone briefly in early part of meeting), Lisa-Marie DaVinci, Megan Hinkle

GUEST: Susan Skye joined us for lunch and the part of the meeting following lunch.

The meeting (at Carol Placer's home) began at 10:30 am.

Steve offered to facilitate, Gary offered to take minutes, there were no objections, and Steve led us in a meditation, followed by a check in.

We called Selene to see if she would like to take part in discussing any of these items.

She reported that she probably won't be able to attend meetings until early in 2010. The Board agreed to regard her as on a leave of absence until the next elections for board membership.

1. Treasurer's Report--

Chuck agreed that, in the future, he will send out treasurer reports at least a week in advance of our meetings.

To meet the need for integrity, Carol offered to follow up on the credit cards and check purchases that did not clear, to see if we can recover those funds.

The Board accepted Chuck's report.

2. Bend communication breakdown/Ashland meeting: – Carol said she will not be able to attend the meeting scheduled for September. We would like to follow up with our commitment to the Bend group but are waiting to hear if this can be arranged. **We request that Lisa Marie confirm arrangements for this meeting, and notify other Board members, by September 1.**

If we are not meeting in Bend in September, we will meet in Eugene instead.

3. Communication between Governing Council and Board; Fred Sly's & John Abbe's board Membership—We are unclear about the board membership status of Fred and are seeking clarity about that from Holley, as a representative of the Governing Council. **Carol will notify Holley that the Board supports the nomination of John Abbe to the Board, something she had not done previously. We agreed that Carol will also ask Holley to confirm that she, or someone else on the Governing Council, is the designated contact person for communication with the Board. Carol will report back to the Board on what she learns about these matters.**

4. Roles and responsibilities of board members—How do we sustain our focus between in-person meetings? Brief discussion about this.

5. Discussion about leadership and leadership roles. We were in agreement that we have had a lack of clearly spoken agreements about leadership and leadership roles, either in general or for particular activities.

Our specific requests for now:

a. In order to insure responsible follow up from our meetings, **we would like the secretary to send out meeting minutes within two weeks following our meetings and to include a section**

in which action items for particular board members are indicated, with as much detail as possible about agreements. We request Megan to let us know if she is willing to do this?

b. We agreed that the next board meeting agenda include a further discussion about shared vision and purpose, and leadership and leadership roles. **(Note to whoever compiles the agenda for the September meeting: please add this item to the agenda.)**

Lunch break

6. Discussion of Fred Sly's prison project proposal and ORNCC sponsoring projects. Chuck told us that our current legal counsel is David Adkins (of Eugene) and that he does not provide pro bono representation for us. We called Stuart Watson to get his input about the history of ORNCC sponsorship of trainings and his recommendation for how we might proceed in this and similar cases. He thought Michael Dreiling might have information about insurance matters. We made no provision to follow up with Michael at this time.

We agreed that **Chuck will contact our attorney to develop a template for a contract for sponsoring projects and trainings, and will do so within the next two weeks. Chuck will draft a request to this effect and run it past other board members for their input before sending it to the attorney.**

Steve will contact Fred to inform him about the status of his request for sponsorship and let him know what additional information we want from him at this point in order to move forward on his request for sponsorship.

As soon as he can, Chuck will remove from the website reference to ORNCC sponsoring trainings and projects and the Board will later provide updated information about this topic as part of our website review.

Susan Skye agreed to contact Sarah Peyton and Fred Sly to see how they feel about a joint prison project and will report the results of these conversations to Carol by 8/18/09. Carol will pass this on to the other Board members.

7. In the course of the prior discussion, issues related to updating and using ORNCC mailing list(s) arose. We agreed that all CNVC certified trainers can have access to the state wide mailing lists. **Chuck will assist trainers to gain this access.**

8. Web blueprint exercise—Board members brainstormed about what we would like to see included on the website, besides (or in lieu of) what is currently there. We also brainstormed categories for all items. Needs based categories identified included: information, communication, community, services, and educational materials. **Within a week, Chuck will propose categories, invite input from all board members, and then create a draft template for Board review.** Susan said she would also like to review this template and offer feedback.

The meeting was adjourned at 4 pm

ACTION ITEMS ARE INDICATED ABOVE IN BOLDFACE.

Respectfully Submitted,
Gary Baran, Acting Recording Secretary