ORNCC BOARD OF DIRECTORS MINUTES OF DECEMBER 15, 2012 MEETING, EUGENE

Present: Gary Baran, Steve Blechman, Sally Marie, Judy Rintoul (for first half of

meeting)

Absent: Gray Moen, Chris Riehle

1. The meeting was called to order at 10:15 am, followed by a remembering and check in.

2. Action Items from Previous Meetings:

- a. Judy will follow up with Chris Adams about producing a new brochure and send an email with some dates for a meeting to create a new brochure and perhaps some other graphic materials, for example cards with feelings, needs, etc. (No meeting is scheduled and this item has been dropped for now.)
- b. Steve will ask Craig Hennecke to spend up to five hours putting together a list of parenting organizations (and their missions) in Portland, Corvallis, Eugene and Salem. Steve will ask Craig to email this to all board members. (Done. See item 5 below.)
- c. Items related to January 19th, 2013 gathering:
- (1) Judy will email the agenda for the gathering to other board members, In lieu of this, she outlined the agenda for the day later in this meeting.
- (ii) Sally will arrange for liability insurance for \$180 through her homeowner policy. Done
- (iii) Gary will send his generic brochure to the Board, Sally will edit it, and this will be used as part of our publicity; Done. Since Sally doesn't recall getting this, Gary will email Craig the brochure (edited appropriately) to be posted on the website as a ink from the Jan 19th flyer and sent to email lists and facilitators of sessions at the event.
- (iv) Judy will talk further to Tina Taylor about her movement workshop and possibly include it in the gathering. Done
- (v) Judy will send the flyer to Craig. Done
- (vi) Within the next few days Judy will send Sally the volunteer job list, which Sally will finalize. Covered later in this meeting.
- (vii) Sally will arrange for a request/inquiry board to be available at the event for people to post notes on. Will be done that day.
- (viii) Steve will ask Craig to check the CNVC website (www.cnvc.org) for NVC Supporters within Oregon (there are about 60 of these people, including certified trainers) and to email them our flyer for the January gathering. (Done. See 5e below.)
- d. Sally will notify the Governing Council about new board member nominations. Done.
- e. Steve agreed to be responsible for creating a draft application, based on the policy we've adopted for funding requests to ORNCC. (See 5f below.)
- f. Gary will inform Fred Sly about the Board's decision to give him the books he has requested for prison work if we have them left over after the January gathering. Done.

- g. Steve will ask Chuck Powers if he will do our year end taxes again this year. Done. Chuck has agreed to do this; wants materials submitted a few days after April 15.
- h. Steve will check with Craig to see if he is willing and able to do ORNCC's bookkeeping. Not done and not needed at this time.
- i. Sally will contact the certified trainers in Oregon and ask if they would like their websites linked from orncc.net. (Sally discovered these links are already in place.)

3. Old Business

a. Oversight of ORNCC website newsletters: Does ORNCC want to put out its own newsletter and/or have greater oversight of the Portland/Vancouver newsletter?--Item tabled.

4. New Business

- a. Update on January 19th gathering: (i) Steve will ask Craig to create an email list based on registration and send it to all board members ASAP; (ii)Sally agreed to be the contact for people asking for accommodations from Eugene and to read registrations weekly; (iii) We agreed to ask Craig to check list to eliminate duplicates ASAP; (iv) Schedule: board members and other volunteers show up at 8:30; from 9 to 10 other registrants trickle in, sign in get name tags (provided by volunteers); (v) Sylvia Gregory and Kat Lee will volunteer to sell materials; (vi) greeters and others will invite people to put ideas on the board (near registration area, that Sally will be in charge of); (vii) 10 am open the session—Tim will introduce board members (and mention opportunity to donate to ORNCC); Judy will ask people which session they are most interested in; brief check in by all; begin morning sessions at 10:30. go to 12:30pm; 12:30 1:30 lunch (and Tina's workshop); 1:30-3:30pm more workshops; 3:30:3:45 break; 3:45 to 5:00 Judy will facilitate town hall style meeting with talking stick, gratitude, what you'd like to see in future. Gary will talk about free trainings in underserved communities and solicit suggestions for identifying these populations. Someone on the board will say something about the board's vision for the future and solicit skills needed to run ORNCC. Need someone to write down ideas suggested (board member to help with this?) Formal close at 5pm by Steve, including asking for donations (with facility open until 6). Judy will put the schedule for registrants and volunteers on the website. (viii) Judy will check with facility to see if they could provide hot water for tea; (ix) In publicity for the gathering, mention is to be made that NVC educational materials will be selling at a significant discount (50%, see below); (x) Sally will remind trainers that they need to register and indicate if they want to order lunch.
- b The Board agreed to sell all items at a 50% discount at the Jan 19th gathering.
- c. The Board agreed to Fred Sly's request for a set of DVDs for OSP. Gary will contact Fred and ask him to get these from Joe Mitchell if possible; if not, Gary will get a set to Fred.
- d. The Board set a meeting date and location for February 2013, agreeing to meet on February 17th in Portland or Eugene, location to TBD by Jan 19th.

e. Officers for 2013 were elected as follows: Sally Marie, President, Steve Blechman, Vice-President, Gary Baran, Secretary and Treasurer; *Gary will ask Chris to transfer financial files and checks to him and will arrange to add Sally to the Umpqua checking account and remove Chris.* The Board adopted the following resolution:

As of January 1, 2013, Christopher Riehle is to be removed from ORNCC's Umpqua checking account and have his debit card cancelled; Sally Marie will be added to the account and issued a debit card.

- f. The Board is waiting to hear from the Governing Council about its selection of new board members.
- g. Board members identified the following skills/services we would like to have on the board: accounting, bookkeeping, publicity, event coordination, website development, web master, diversity outreach specialist.

5. A Skype call was held with Craig Hennecke to address various items:

- a. Craig agreed to send board members the list of parenting organizations (see 2b above) by the meeting scheduled for Feb 17, 2013.
- b. Craig agreed to post on the website the brochure Gary sends him and also send this to the email lists and facilitators of the January 19th sessions, with a note that this would be suitable to share with people new to NVC.
- c. Craig agreed to send board members the list of those registered for the January 19th gathering and will provide updates as needed prior to the gathering.
- d. Craig agreed to eliminate duplicates on the list of registrants for the January gathering.
- e. Craig agreed to send information about the January 19th gathering to the NVC Supporters in Oregon to be found on the cnvc.org website, and to do this within the next week.
- f.Craig agreed to provide board members with a draft application form for funding requests to ORNCC, based on the policy adopted in at the November 2012 meeting, and to provide this draft by the Feb 17^{th} meeting.
- 6. The meeting adjourned at 3 pm to February 17th.

Respectfully submitted, Gary Baran, Secretary

Action items in bold and italics above,